



FarmDemo

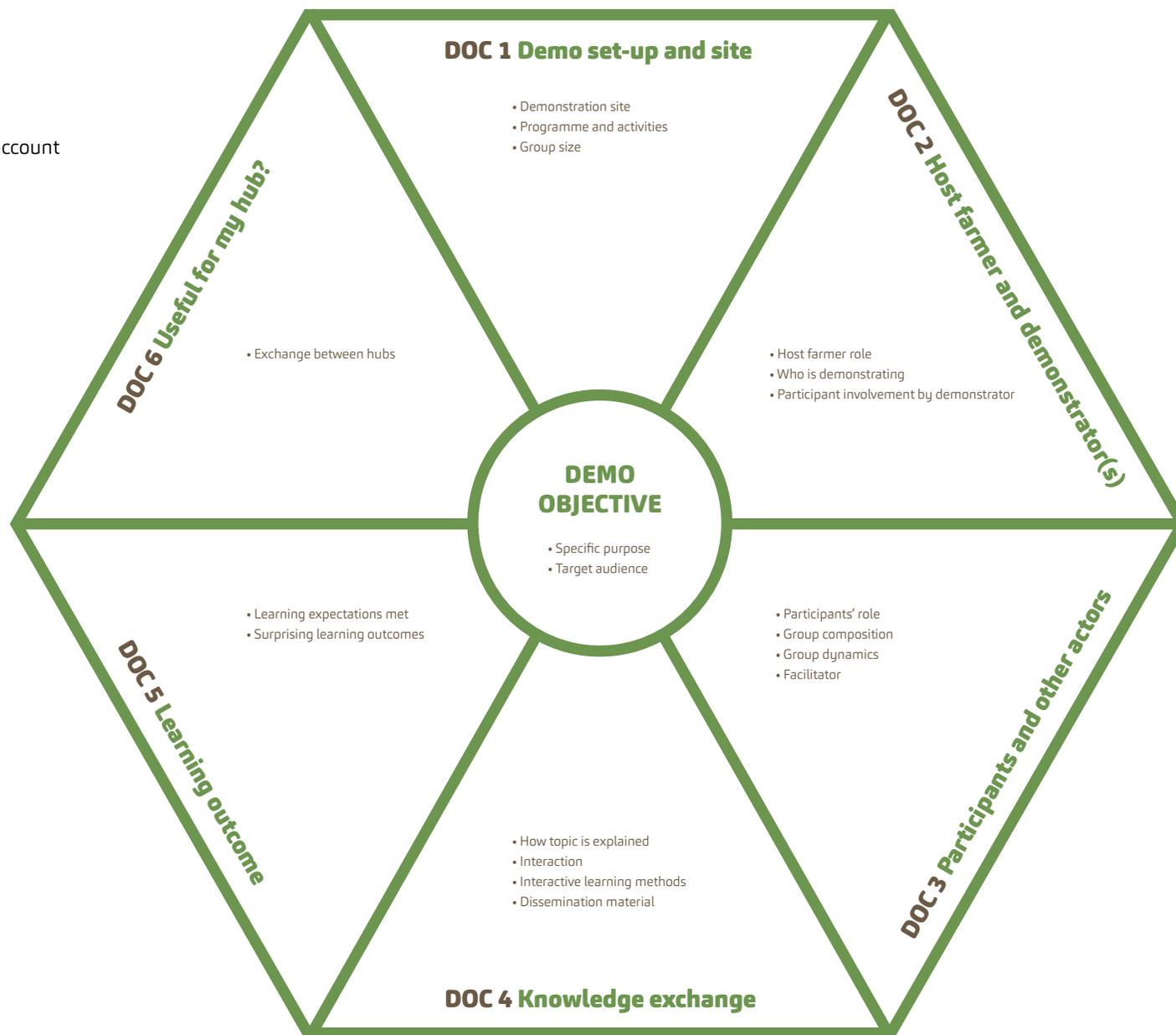
OBSERVATION CHECKLIST FOR MONITORS

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Figure 1

Overview of aspect that can be taken into account during the observation.



1. DEMO OBJECTIVE

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Clear purpose of the demo	<ul style="list-style-type: none"> Is the purpose of the demo clear? E.g., Knowledge co-creation, Problem solving, Building awareness, Research implementation, Innovation adoption, Training, Networking, Policy implementation 	
Target audience	<ul style="list-style-type: none"> Who is the target audience? 	

2. DEMO SET-UP

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Clear purpose of the demo	<ul style="list-style-type: none"> How is the demonstration site used during the demo? Does the site have a clear function? 	
Host	<ul style="list-style-type: none"> Is the host (farm) suitable for the demo event? (E.g. accessibility, facilities, equipment, security, relevance for the demo topic...) 	
Programme	<ul style="list-style-type: none"> Is the programme of the demo balanced, with sufficient variety in the activities? Do the activities contribute to the purpose of the demo? How (e.g., comparison of practices, innovations, experiments; hands-on activities, ...)? Are there innovative activities organised? 	
Group size	<ul style="list-style-type: none"> Is the group size fit for the activities? 	

3. HOST FARMER AND DEMONSTRATORS

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Host farmer role	<ul style="list-style-type: none"> • What is the host farmers' role during the demo? • Is he/she involved in the demonstration? 	
Demonstrator	<ul style="list-style-type: none"> • Who is the demonstrator and what are his tasks/activities? • Does the demonstrator involve participants in the demonstration, e.g., by providing hands-on activities or letting them try out a equipment? • How does the demonstrator use the knowledge of the participants during the demo? 	

4. PARTICIPANTS AND OTHER ACTORS

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Participants' role	<ul style="list-style-type: none"> • What is the role of the participants in the demo? • Are participants encouraged to participate in the demonstrations? How? • Do participants share their own knowledge in the group? 	
Composition of the group	<ul style="list-style-type: none"> • Does the composition of the participant group add to the group discussions and knowledge exchange? • Are there actors missing who could contribute to the group dynamics? • Is the presence of specific actors disturbing the dynamics of the group? 	
Group dynamics	<ul style="list-style-type: none"> • How would you describe the atmosphere between the participants? 	
Facilitator	<ul style="list-style-type: none"> • Who is the facilitator of the demo and what are his/her tasks? 	

5. KNOWLEDGE EXCHANGE

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Explanation of the topic: practice or innovation demonstrated	<ul style="list-style-type: none"> • Are the implication on the whole farm system of the demonstrated practices/innovations taken into account during the demo? • Is the demonstrated practice/techniques questioned or critiqued? • How is the demonstrated practice/techniques explained to the participant? 	
Interaction between participants and demonstrator	<ul style="list-style-type: none"> • Are questions from the participants to the demonstrator stimulated? • Is time made available for discussion (i.e., sharing (conflicting) ideas and viewpoints on the topic, in more than one question and answer within the group)? • Does the group discussion contribute to the understanding of the innovation? 	
Interactive learning methods	<ul style="list-style-type: none"> • Are hands-on activities and the development of the skills by the participants on the demonstrated practice/innovation addressed? • Is the use of multi-sensorial experiences stimulated during the demo (e.g. are participants encouraged to use taste, smell, touch, ...)? 	
Dissemination material	<ul style="list-style-type: none"> • Is dissemination material available for the participants (e.g. folders, leaflets, ...)? 	

6. LEARNING OUTCOMES

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Learning expectations	<ul style="list-style-type: none">• Are the learning expectations of the participants met?• Are surprising there learning outcomes?	

7. EXCHANGE BETWEEN HUBS

ASPECT OF OBSERVATION	QUESTIONS FOR REFLECTION	REMARKABLE OBSERVATIONS
Exchange between hubs	<ul style="list-style-type: none">• Are experiences between people from different hubs shared?	

8. GENERAL COMMENTS ON THE FIELD DEMONSTRATION

Please describe here anything else you believe that is worth mentioning about the demonstration: general impressions, main strong aspects, main aspects for improvement, innovative ideas for demo activities, ...



NEFERTITI PARTNERS



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